

February 18, 2000

TO: Members of the MAG Telecommunications Advisory Group

FROM: Debbie Kohn, Avondale, Chairperson

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Thursday, February 24, 2000, 10:00 a.m.  
MAG Office, Suite 200, Saguaro Room  
302 North 1<sup>st</sup> Avenue, Phoenix

A meeting of the MAG Telecommunications Advisory Group (TAG) will be held at the time and place noted above. Supporting information is enclosed.

Please be advised that under procedures approved by the MAG Regional Council on June 26, 1996, all MAG committees need to have a quorum in order to conduct business. A quorum is a simple majority of the membership, or 9 people for the MAGTAG. If you are unable to attend the meeting, please make arrangements for a proxy from your jurisdiction to represent you.

If you have any questions or need additional information, please contact Heidi Pahl at (602) 254-6300.

TENTATIVE AGENDA

|   | <u>ADVISORY GROUP ACTION REQUESTED</u>              |
|---|---|
| 1. Call to Order  |   |
| 2. <u>Approval of January 27, 2000 Meeting Minutes</u>  | 2. Review and approve meeting minutes               |
| 3. <u>MAG Regional Videoconferencing System Project</u>   | 3. For information, discussion and possible action. |
| The MAG Regional Videoconferencing System Project will implement videoconferencing technology to facilitate communication among MAG and its |   |

member agencies and reduce travel by eliminating the need to travel to as many meetings. An update will be provided.

4. Scheduling Policies and Procedures for the MAG Regional Videoconferencing System

The MAG Regional Videoconferencing System requires policies and procedures for scheduling videoconferencing and audio conference meetings. An update will be provided.

5. Memorandum of Understanding (MOUs) for the MAG Regional Videoconferencing System

The MAG Regional Videoconferencing System requires MOUs to be in place between MAG and member agencies for the purpose of implementing the MAG Regional Videoconferencing System. An update will be provided.

6. Telecommuting Program

The telecommuting portion of the MAG Teleconferencing and Telecommuting Program will provide for additional telecommuting alternatives throughout the Valley and encourage telework and proximate commuting. An update on the Telecommuting Survey will be provided.

7. Fiber Optics Infrastructure

The City of Mesa is looking at doing more with its fiber optics infrastructure. But before they do this they are interested in finding out what other cities are doing. MAGTAG member, Jim Hull, conducted a fiber optic survey to determine what cities are doing with fiber optics infrastructure. An update will be provided.

4. For information and discussion.

5. For information, discussion and possible action.

6. For information and discussion.

7. For information and discussion.

8. Update on the Electronic Access Survey

Regional Connections will further email, web page and Internet assistance to those member agencies who need support, especially those who are not yet using these technologies. MAGTAG recommended performing a survey of all agencies prior to beginning this project. The Electronic Access Survey was administered by telephone and the responses were summarized. At the last meeting of the MAGTAG the essential Regional Connections system was reviewed and input was solicited. An update will be provided.

9. Announcements and Public Input

An opportunity will be provided to Committee members and members of the public to address the MAG Technical Advisory Group.

10. Date of Next Meetings

The next meeting of the MAGTAG will be held on March 23, 2000 from 1:00 - 3:00 p.m. The remainder of meetings for 2000 are as follows:

April 27, 2000

May 25, 2000

June 22, 2000

July 27, 2000

August 24, 2000

September 28, 2000

October 26, 2000

November 30, 2000

December 28, 2000

8. For information and discussion.

9. For information.

10. For information.